



Organization or Agency: **International Organization for Migration (IOM)**
Position Title: **Senior Community Engagement and Communication with
Community Assistant**
Organizational Unit: **Returns and Recovery Unit**
Duty Station: **Erbil- Iraq**
Type of Contract: **Sub-Contract to (Stars & Orbit)**
Grade: **Equivalent to G6**
Duration of Appointment: **Six (6) months, with possibility of extension subject to
satisfactory performance and funds availability**
Closing Date: **15th June 2021**
Reference Code: **CFA2021/IRQ/150**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context/Reporting line:

Under the general guidance of Chief of Mission (COM), the overall supervision of the Head, Returns and Recovery Unit and the Senior Programme Coordinator for Community Engagement and Durable Solutions, and the direct supervision of the CwC and Campaigns Officer, the Senior Community Engagement and Communication with Community Assistant will be responsible for developing content for Communication materials, information and awareness campaigns, mass communication tools and platforms related to all sector and program activities implemented by the IOM Iraq Returns and Recovery Unit.

Core Functions / Responsibilities

1. Under the guidance of the CWC and Campaigns officer, the CE and CwC Assistant is responsible for the development and preparation of content for communication materials, social media narratives, visual and radio content targeted at communities to ensure their engagement and participation in livelihoods, shelter, infrastructure, community engagement and durable solutions activities.
2. Ensure the quality of all communication materials and tools, taking into account different communication needs and learning styles of the target audience and in line with IOM guidelines.
3. Conceive, develop and design – in cooperation with RRU PI team - communication materials for Community Engagement for all sectors according to IOM media and branding guidelines.
4. Ensure the use of the most appropriate and innovative approaches in communicating with communities to enhance participation of communities and impact of activities.
5. Coordinate closely with RRU's Community Engagement Officers, Technical Advisers and Associates for the timely development of all communication material requests from programs.
6. Support the daily management and operation of RRU internal CFM by responding to the complaints, requests and question raised through IOM CFM system in coordination with staff in the technical team and in operations teams.
7. Management of two-way communication on social media platforms related to CRCs and Livelihoods program activities, by responding to comments and inquiries, providing feedback on

the comments raised on social media posts based on approved messages and feedback provided by technical team.

8. Support the translation, copy edit and review of communication materials in English, Arabic and Kurdish in close cooperation with the National CwC & Campaign Officer and relevant Community Engagement staff.
9. Monitor and report on the results of RRU community engagement communication activities, including social media campaigns, events and any feedback received on communication products.
10. Demonstrate cultural awareness, social sensitivity, understanding of Data Protection Policies when using photos of or other data from affected populations.
11. Undertake travel in Iraq as requested.

Required Qualifications

Education:

- Bachelor's degree in communication, local or international development, anthropology from an accredited academic university or institute.

Experience and Skills:

- Minimum 4 years of relevant experience in communications and community engagement.
- Experience in programs and activities in the realm of Community Engagement, Communication with Communities, Accountability to Affected Population and other feedback mechanisms (management of communication and mass media platforms, design of communication materials, information campaigns and CFM operation).
- Solid understanding of humanitarian Principles, Sphere Standards and Accountability principles are a requirement.
- Previous work experience with community-based organization, national or international NGOs or UN agencies is an advantage.
- Good communication skills, organizational and reporting skills
- Experience in Adobe Illustration, InDesign, Photoshop is an advantage
- Excellent knowledge of Mi is an advantage.

Languages:

- Fluency in English, Kurdish and Arabic is required.

Behavioral Competencies

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion and loyalty.
- Strives for supportive working environment and positive working relationship.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.

Interested candidates are invited to submit their applications via this link:

<https://vacancies.my-soc.org/apply.php?job=20210601094140&token=uqDQ5nHCII6dPEBGaKWbVYwL3>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 01.06.2021 to: 15.06.2021