



Organization or Agency: **International Organization for Migration (IOM)**
Position Title: **National Field Coordinator**
Organizational Unit: **Community Stabilization Unit (CSU)**
Duty Station: **Ninewa (Mosul)- Iraq**
Type of Contract: **Sub-Contract (Stars & Orbit)**
Grade: **Equivalent to G6**
Duration of Appointment: **Six (6) months, with possibility of extension subject to satisfactory performance and funds availability**
Closing Date: **18th January 2021**
Reference Code: **CFA2020/IRQ/369**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context/Reporting line:

Under the general guidance of the Chief of Mission (CoM), the overall supervision of the Head, Community Stabilization Unit (CSU), the administrative supervision of the Head of Sub Office (HoSO) and the direct supervision of the CSU HLP Officer in close coordination with the CSU Area Coordinator, the candidate will perform the following duties:

Core Functions / Responsibilities

Management

1. Support HLP Officer in managing the implementation of all operational activities in the governorates within the Area of Responsibility.
2. Provide support for Team Leaders, reporting any substantiated staff performance concerns and recommendations for improvement or corrective action to the HLP Officer.
3. Support management structures that ensure for the timely, effective and proper implementation of all projects and assigned responsibilities to field teams in the Area of Responsibility.
4. Supervise and support field-based teams in the identification of locations, projects and beneficiaries within the Area of Responsibility by conducting field visits with relevant team members and community structures to assess the needs of the locations, report on existing and planned interventions and resources, and analyze desired impact of project activities.
5. Pro-actively offer suggestions and advice to management regarding improvements in implementation and initiative such improvements as requested.

Programme Liaison

6. Support the implementation of mechanisms and methodologies for data collection, field progress reports, Monitoring and Evaluation reports, and donor reports from field teams in the Area of Responsibility and train IOM staff and counterparts when needed on the mechanisms.
7. Ensure that synergies are built with other IOM Units in the Area of Responsibility in order to synchronize all the activities carried out under different services areas.
8. Liaise with technical specialists within IOM / CSU regarding community engagement approaches and CSU's core activities (Social Cohesion / MHPSS / Protection / Legal) to ensure synergies between the

different CSU components and incorporation of best practices and compliance with IOM's procedures related to general activity implementation.

9. Assist in the recording and documentation of field activities to provide information to support units within IOM related to donor liaison, project development and public information.

External Liaison and Coordination

10. In coordination with the HLP Officer and relevant teams, establish contacts and participate in meetings with relevant local, District, Governorate and, if requested, National authorities and counterparts to ensure high level of government coordination and participation in IOM activities.
11. Conduct outreach and participate in forums held by national, regional and local government entities, UN Agencies, NGOs, and other parties within the Area of Responsibility to facilitate project implementation, create partnerships and ensure proper coordination and information sharing.
12. Undertake field visits and duty travel to implement and monitor the different projects' activities under the portfolio, meet project counterparts and develop new initiatives.
13. Perform such other duties as may be assigned.

Required Qualifications

Education:

- Bachelor's degree in law from an accredited academic university or institute

Experience and Skills:

- At least 4 years of work experience as a lawyer, with focus on Housing, Land and Property issues and civil law, including compensation, ownership verification mechanisms as well as registration and restoration of civil/HLP documentation.
- Experience in liaising with government authorities, other national/international technical counterparts and NGOs, and building effective partnerships.
- Proven ability to supervise, coach, and direct staff and manage operations in transitional/post-conflict contexts.
- Willing to conduct constant travel within the Area of Operation.
- Experience in communicating and working with a wide range of actors, including people of culturally diverse backgrounds, government and authorities, humanitarian actors (UN agencies and NGOs).
- Experience working in development or humanitarian programming (specifically in International or National NGO/UN) is an asset.

Languages:

- Fluency in English and Arabic is required.
- Any other language is an advantage.

Behavioral Competencies

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion and loyalty.
- Strives for supportive working environment and positive working relationship.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.

Interested candidates are invited to submit their applications via this link:

<https://vacancies.my-soc.org/apply.php?job=20210104122323&token=C6HdlEpWfm0GsFe3zgOnAX4cY>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 04.01.2021 to: 18.01.2021