



Engineer (Civil or Architecture)

Job categories	Engineering
Vacancy code	VA/2020/B5104/20148
Department/office	MR, AMM, Amman
Duty station	Baghdad, Iraq
Contract type	Local ICA Specialist
Contract level	LICA Specialist-8
Duration	Ongoing ICA – ‘Open-ended, subject to organizational requirements, availability of funds and satisfactory performance
Application period	23-Jul-2020 to 07-Aug-2020

Applications to vacancies must be received before midnight Copenhagen time (CET) on the closing date of the announcement.

Background Information - Job-specific

UNOPS is undertaking a project that aims to protect and promote the Iraqi cultural heritage, through the renovation of the Sumerian Gallery of the Iraq museum in Baghdad.

The project will support Iraq in its efforts towards the realization of Agenda 2030 and more specifically contribute to the Sustainable Development Goals (SDG) 11 “Make cities inclusive, safe, resilient and sustainable”, by strengthening efforts to protect and safeguard the world’s cultural heritage.

UNOPS will be responsible for undertaking the following, but not limited to:

- Interventions on the air conditioning systems of the hall, to make it suitable for the new layout;
- Upgrading of the electrical system and the monitoring system TVCC (closed-circuit cameras);

- Design and preparation of the space for the exhibition, including gypsum boards and metal skeletons for the internal partition of the hall and the creation of the didactical/ exhibition path;
- Procurement and installation of show cabinets, security system and burglar- resistant doors, and illumination system;
- General painting and preparation of the floor.

Functional Responsibilities

Under the overall guidance of the Head of Programme and the direct supervision of the Project Manager, the Engineer is required to perform the following specific duties and responsibilities ensuring their effectiveness, transparency and integrity:

Coordination, Delivery, and Performance:

- Timely review and follow up on project designs and documentation in compliance with all relevant design codes and standards;
- Support and oversee all aspects of design and renovation activities;
- Review technical specifications, Bills of Quantities and instructions accompanied by “issued for renovation” drawings;
- In addition to preliminary conceptual plans, review of designs, floor plans, elevations, dimensions, sections and all installations, including heating, ventilation, air-conditioning, plumbing lay out and electrical wiring, all consistent with UNOPS design requirements and expectations;
- Assist in providing Post Design Advice (PDA) in response to queries or issues arising during the renovation phase;
- Respond to the queries raised by UNOPS Design Review Team during final review of completed design package;
- Ensure Prevention of Sexual Exploitation and Abuse (PSE) measures are implemented throughout the project implementation, as per the country PSEA action plan, as well as embed sustainability dimensions including social and gender inclusion, as well as Health, Safety, Security, and Environmental (HSSE) aspects into the project during the design and renovation phases.

Governance, Monitoring and Reporting:

- Undertake site visits/assessments of the project’s elements, recommended by UNOPS for design and renovation works;
- Monitor the quantities during renovation works and prepare variation orders as applicable;
- Review of baselines and reports for work schedules and programmes, as requested by the Project Manager;
- Undertake field visits as required to ensure satisfactory resolution of problems/ issues on site;

- Implement the requirements of UNOPS Quality Assurance plan and ensure all architectural designs are thoroughly documented and filed for future reference;
- Assist the Project Manager and project team in the preparation of regular design progress reports, budgeting and forecasting as required;

Administrative Tasks:

- Maintain records, compile periodic reports and any specific reports required by UNOPS standard procedures;
- Maintain records of engineering architecture documents including end-to-end design scenarios;
- Check, verify and approve the interim payments submitted by the contractor/s and submit detailed reports to the Project Manager.

Education/Experience/Language requirements**Education**

- A Bachelor's degree from a recognized University is required in Architecture or Civil Engineering.
- A Master's degree from a recognized university is desired.

Experience

- At least 2 years of experience in architectural and/ or civil works design and consultancy services of buildings renovation/ rehabilitation projects in Iraq and/or the Middle East region is required.
- Comprehensive knowledge in computer software, particularly "AutoCAD" (latest Versions – 2009 and higher) is required.
- Work Experience with an international Organization and/or UN Agencies is an asset.
- High proficiency with computers, and other software/ platforms related to the positions field of expertise. Good experience in working with the G-Suite platform including, Google Drive, Google Calendar, Gmail, Google Sheets, Docs, and Slides.

Certification

- Membership of the Iraqi Engineers Association is required.
- Prince2, PMP or similar project management certification is an asset.

Language

- Fluency in English and Arabic.

Competencies



Treats all individuals with respect; responds sensitively to differences and encourages others to do the same. Upholds organizational and ethical norms. Maintains high standards of trustworthiness. Role model for diversity and inclusion.



Acts as a positive role model contributing to the team spirit. Collaborates and supports the development of others. **For people managers only:** Acts as positive leadership role model, motivates, directs and inspires others to succeed, utilizing appropriate leadership styles.



Demonstrates understanding of the impact of own role on all partners and always puts the end beneficiary first. Builds and maintains strong external relationships and is a competent partner for others (if relevant to the role).



Efficiently establishes an appropriate course of action for self and/or others to accomplish a goal. Actions lead to total task accomplishment through concern for quality in all areas. Sees opportunities and takes the initiative to act on them. Understands that responsible use of resources maximizes our impact on our beneficiaries.



Open to change and flexible in a fast paced environment. Effectively adapts own approach to suit changing circumstances or requirements. Reflects on experiences and modifies own behavior. Performance is consistent, even under pressure. Always pursues continuous improvements.



Evaluates data and courses of action to reach logical, pragmatic decisions. Takes an unbiased, rational approach with calculated risks. Applies innovation and creativity to problem-solving.



Expresses ideas or facts in a clear, concise and open manner. Communication indicates a consideration for the feelings and needs of others. Actively listens and proactively shares knowledge. Handles conflict effectively, by overcoming differences of opinion and finding common ground.

Contract type, level and duration

Contract type: Individual Contractual Agreement

Contract level: LICA Specialist 8

Contract duration: Ongoing ICA – 'Open-ended, subject to organizational requirements, availability of funds and satisfactory performance.'

For more details about the ICA contractual modality, please follow this link:

<https://www.unops.org/english/Opportunities/job-opportunities/what-we-offer/Pages/Individual-Contractor-Agreements.aspx> (<https://www.unops.org/english/Opportunities/job-opportunities/what-we-offer/Pages/Individual-Contractor-Agreements.aspx>).

Additional Considerations

- Please note that the closing date is midnight Copenhagen time
- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- **Qualified female candidates are strongly encouraged to apply.**
- **This position is open to Nationals ONLY.**
- **Baghdad is not a UN Family Duty Station.**
- UNOPS seeks to reasonably accommodate candidates with special needs, upon request.
- Work life harmonization - UNOPS values its people and recognizes the importance of balancing professional and personal demands. We have a progressive policy on work-life harmonization and offer several flexible working options. This policy applies to UNOPS personnel on all contract types
- For staff positions only, UNOPS reserves the right to appoint a candidate at a lower level than the advertised level of the post
- For retainer contracts, you must complete a few Mandatory Courses (around 4 hours) in your own time, before providing services to UNOPS.
- The incumbent is responsible to abide by security policies, administrative instructions, plans and procedures of the UN Security Management System and that of UNOPS.

It is the policy of UNOPS to conduct background checks on all potential recruits/interns. Recruitment/internship in UNOPS is contingent on the results of such checks.

DISCLAIMER

The screening of your application will be conducted based on the information in your profile. Before applying, we strongly suggest that you review your [UNOPS Jobs profile](https://jobs.unops.org/pages/User/CreateProfile.aspx) (<https://jobs.unops.org/pages/User/CreateProfile.aspx>) to ensure completeness, especially the education and experience sections.

RELEVANT STORIES

- "UNOPS is a results-oriented organization – it therefore pushes me to perform at my best every day."

Mariacarmen Colitti

Senior Partnerships and Liaison Advisor

- "Each place that I work in has so much history and culture to explore and I am lucky enough to enjoy it all, while helping improve the health of local communities"

Nang Shri Seng Lao

Unops Logistics Officer, Myanmar

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